



District or Charter School Name

HORIZON CHRISTIAN ACADEMY - A307

Section One: Delivery of Learning

1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.

Horizon Christian Academy implemented e-learning by way of JupiterEd SIS, at the beginning of the current school year 2019-20. Teachers are able to assign on-line lessons and students are able to respond accordingly. Students with limited technology at home can also receive instruction via phone calls, texts, or instructional package delivery, if necessary. Additionally, we will ensure that we contact parents and our special education students, to assist with meaningful and continuous learning.

2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.

Horizon Christian Academy communicates expectations for continuous learning by the following methods:

1. For students - we communicate through the JupiterEd SIS, by phone contact (verbal and texting), and social media. We also communicate through our newsletter, website, Facebook, and U.S. mail.
2. For families - we communicate through the JupiterEd SIS, by phone contact (verbal and texting), and social media. We also communicate through our newsletter, website, Facebook, and U.S. mail.
3. For staff - we communicate through the JupiterEd SIS, by phone contact (verbal and texting), and social media. We

also communicate through our newsletter, website, Facebook, and U.S. mail. We make use of the Zoom technology for both scheduled and impromptu meetings.

3. Describe student access to academic instruction, resources, and supports during continuous learning.

Students can access instruction by way of the JupiterEd SIS to retrieve assignments for class completion. They are also able to utilize other resources such as Khan Academy, IXL, Carnegie, and other resources for age-appropriate learning levels. To support the students, the teachers have scheduled office hours to answer questions from both students and their parents, when applicable. The teachers have access to the administrative personnel for questions that might need to be addressed beyond the classroom. Senior students will receive support that will assist in graduation.

4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.

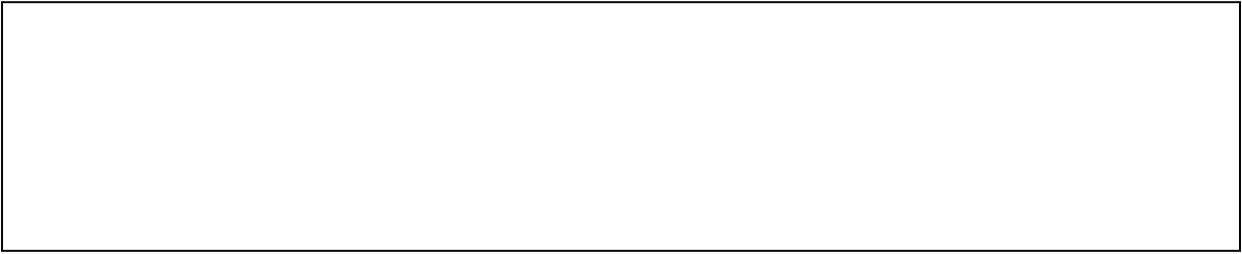
In order to support all staff and students, we want to move to a one-to-one learning plan by using Title funding. E-learning is implemented through all devices that are compatible with the JupiterEd SIS, as well as other implemented resources that can be used through the internet. Where appropriate, textbooks are made available with other printed resources.

5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.

The teachers and support staff primarily connect with the students and families through the use of phones and computing devices (desktops, laptops, and tablets). The teacher can call text, instant message, use the JupiterEd SIS, use administratively approved internet resource systems, or utilize administrative support to contact students or parents when necessary. Teachers maintain office hours on instruction days.

6. Describe your method for providing timely and meaningful academic feedback to students.

Horizon Christian Academy's method for providing timely and meaningful academic feedback to students is to design instruction and assignments that will lend themselves to distant learning. Teachers design answer-specific questions to challenge learning, then communicate the accuracy of the answer to the student. Some of the support resources used like Khan Academy and IXL offer progression evaluation in their programs. Students are encouraged to complete the assignments on a timely basis. Teachers are encouraged to monitor their assignment timelines for prompt submissions, at least three (3) times a week.



Section Two: Achievement and Attendance

7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.

Horizon Christian Academy's continuous learning plan provides an avenue for students to earn high school credits by the following method:

- classroom appropriate assignments are provided through JupiterEd SIS
- students are to check into the system on a regular basis and complete the assignments, as posted
- teachers are to monitor the assignments that have been submitted
- students who have not submitted assignments must be encouraged to complete the work, so that evaluation of the assignments can be made
- once assignments are completed, they will be graded and credits will be issued accordingly
- we are using guidance of IDOE to determine High School credits

8. Describe your attendance policy for continuous learning.

Horizon Christian Academy requests that the students log into JupiterEd, contact their teachers, or call in to our support staff to verify their participation in the distant learning process.

9. Describe your long-term goals to address skill gaps for the remainder of the school year.

To address skill gaps for the remainder of the school year, we will rely on feedback from parents and teachers to implement individualized strategies for the students in question. Administration will support the needs of the teachers to reach the goals that are identified. Depending on the current national and regional health crisis, summer school would be an appropriate and viable option to resolve some of the skill gaps identified. Virtual learning would need to be continued.

Section Three: Staff Development

10. Describe your professional development plan for continuous learning.

In order to facilitate our professional development plan for continuous learning, the administration has an “open door” policy to assist our teachers and support staff in their effort to deliver a meaningful and quality education. While they can contact administration anytime, we have a scheduled weekly zoom meeting with all staff. We also use social media and the internet to suggest resources available for staff development. We partner with our District Representative to utilize “Title” funding from the state to provide instruction and support for our staff. We will use SEL resources to support both students and staff.

Once you have completed this document, please complete this [Jotform](#) to share some additional data points and submit your Continuous Learning Plan link. Submission is required by April 17.